

**HOUSING AUTHORITY OF THE TOWN OF BOONTON**

**MONTHLY MEETING**

**ADMINISTRATION BUILDING**

**AGENDA**

**WEDNESDAY, JULY 22, 2020**

**This meeting will take place via Zoom.us in lieu of the normal scheduled meeting location due to the COVID-19 pandemic. The meeting will be recording live at the Boonton Housing Authority Administration Building, located at 125 Chestnut Street, Boonton, New Jersey at 7:00PM for the public who may attend.**

**OPEN PUBLIC MEETINGS ACT**

**ADEQUATE NOTICE** of this meeting, pursuant to the requirement of the Open Meetings Act, I direct the Secretary of the Boonton Housing Authority Board of Commissioners to enter the minutes of this meeting an accurate statement to the effect that:

“Notice of this meeting has been provided by filing a Notice of this meeting with the Town of Boonton Town Hall, by posting a Notice of this meeting on the bulletin board of the Boonton Housing Authority’s Riverview Apartments, the Administration Building, and by publication of this Notice in in the **Daily Record on December 18, 2019 and in the Citizen of Morris County Newspaper on January 15, 2020 for the new calendar year of 2020**

**CALL MEETING TO ORDER**

The meeting will be called to order at \_\_\_\_\_ at the Boonton Housing Authority’s Administration Office, 125 Chestnut Street, Boonton, NJ 07005

**ROLL CALL**

James Plaisted, Chairperson

Amjad Rashid, Vice-Chairperson

Ginny Dolce, Commissioner

Lynn D. Schinman, Commissioner

Mildred Ariemma, Commissioner

Leonardo Moyoli, Jr., Commissioner

Daniel Piccioni, Commissioner

**OTHERS PRESENT**

**APPROVAL OF THE MINUTES**

**MOTION** by the Board of Commissioners of the Housing Authority of the Town of Boonton to **TABLE** the Board Minutes for **JUNE 24, 2020**

**The May 2020 meeting was cancelled.**

**Motion:**

**Second:**

**Rollcall:**

**APPROVAL OF THE MONTHLY VOUCHERS/BILLS**

**MOTION** by the Board of Commissioners to APPROVE the vouchers and bills for BHA Management and the Section 8 Housing Choice Voucher programs for the month(s) of **JUNE 2020**

**Motion**

**Seconded**

**Roll Call:**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Plaisted					Piccioni				
Rashid					Schinman				
Dolce					Moyoli				
Ariemma									

**REPORT OF EXECUTIVE DIRECTOR/ADMINISTRATOR**

See New business

**CORRESPONDENCE**

Appreciation Letter from tenant regarding Kenneth Kelshall performance during COVID 19 issues at Riverview Apartments.

**OLD BUSINESS**

Sinkhole at Riverview - Research by Consultant for urgent follow-up and resolution – damages to building with infestation starting.

Financial disclosures were due April 2020 - in-complete submissions – Contact Cindy

Eviction Moratorium for non payment of rent ends 7/24/2020 – virtual hearings if requested in writing to review hardship

AHOM, Inc – 501C3 Update by Consultant

Legal negotiating PILOT with Town Attorney

AE-mail address: [ssims.ahom@gmail.com](mailto:ssims.ahom@gmail.com)

**NEW BUSINESS**

- Cashing CD 7/20/2020
- Starting Audit for FYE 9/30/219 due Dec 2020
- Capital Fund Certification due 8.14.2020
- FSS Grant Notice received for 2021
- Document Imaging of all tenant files – starting August 2020/paperless
- Hired Risk Manager for NJPHA-JIFF oversight
- Obtaining quotes for camera upgrade at Riverview
- Obtaining Cyber Compliant quotes – requirement with insurance
- Purchased large Ipad for the public who board meeting – lobby area
- Award A/E contract

**RESOLUTIONS**

- RESOLUTION #2076 RESOLUTION TO APPROVE AND APPOINT SHERRY SIMS AS JIFF FUND COMMISSIONER 2020-2021
- RESOLUTION #2077 RESOLUTION TO AUTHORIZE AND APPROVE BHA AMP BUDGET EFFECTIVE 10/1/2020
- RESOLUTION #2078 AUTHORIZATION TO INTRODUCE THE NJ STATE BUDGET FOR FYE 9/30/2021
- RESOLUTION #2079 AUTHORIZE STAFF EVALUATIONS TO EXECUTIVE DIRECTOR 10/2020
- RESOLUTION #2080 AUTHORIZED SIGNATURES FOR BOONTON HOUSING AUTHORITY
- RESOLUTION #2081 AUTHORIZE AND AWARD A/E CONTRACT TO: JOSEPH F. MCKERNAN JR. IN AN AMOUNT NOT TO EXCEED \$60,000.00

**CLOSE SESSION TO REVIEW EXECUTIVE DIRECTOR’S CONTRACT**

- RESOLUTION #2082** RESOLUTION TO AUTHORIZE AND APPROVE FIVE-YEAR CONTRACT WITH SHERRY SIMS AS THE EXECUTIVE DIRECTOR GOT TERM BEGINNING 8/2020-7/31/2025

**Motion to Open Close session**

**Motion to Close session**

**Vote:**

**COMMENTS FROM THE PUBLIC: via ZOOM set up in lobby at 125 Chestnut Street,  
Boonton, New Jersey**

**ANY OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD OF  
COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWN OF BOONTON.**

**ADJOURNMENT**

Motion to Adjourn by

Seconded

Time