

**BOUNTING AUTHORITY OF THE TOWN OF BOONTON**  
**MONTHLY MEETING**

**Administration Building**  
**Regular Board Meeting**

**MINUTES**

**Wednesday, November 27, 2019**

**7:00 PM**

**OPEN PUBLIC MEETINGS ACT**

**ADEQUATE NOTICE** of this meeting, pursuant to the requirement of the Open Meetings Act, I announce and direct the Secretary of the Boonton Housing Authority Board of Commissioners to enter the minutes of this meeting an accurate statement to the effect that:

“Notice of the meeting has been provided by filing a Notice of this meeting with the Town of Boonton Town Hall, by posting a Notice of this meeting on the bulletin board of the Boonton Housing Authority’s Riverview Apartments, the Administration Building, and by publication of this Notice in in the **Daily Record on January 18, 2019** and in the **Citizen of Morris County Newspaper on January 16, 2019** for the new calendar year of 2019.

**CALL MEETING TO ORDER**

Vice-Chairperson Moyoli called the meeting to order at 7:10PM at the BHA Administration Building, 125 Chestnut Street, Boonton, NJ 07005

**ROLL CALL**

Ginny Dolce, Chairperson	ABSENT
Leonardo Moyoli, Jr., Vice-Chairperson	PRESENT
Amjad Rashid., Commissioner	ABSENT
Lynn D. Schinman, Commissioner	PRESENT
Mildred Ariemma, Commissioner	ABSENT
James Plaisted, Commissioner	PRESENT
Daniel Piccioni, Commissioner	PRESENT

**Others Present**

Dr. William McBride, Sherry Sims,

## MINUTES

**MOTION** by the Board of Commissioners of the Housing Authority of the Town of Boonton to **TABLE** the Board Minutes for **October 2019**

**Motion:** Commissioner Plaisted

**Second:** Commissioner Schinman

**Rollcall:** All present voted in the affirmative. None were opposed.

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Dolce				X	Piccioni	X			
Rashid				X	Schinman	X			
Plaisted	X				Moyoli	X			
Ariemma				X					

There was no meeting held in August 2019.

## APPROVAL OF THE MONTHLY SCHEDULE OF VOUCHERS/BILLS

**MOTION** by Commissioner Plaisted to **TABLE** the vouchers and bills for BHA Management and the Section 8 Housing Choice Voucher programs for the month(s) of: **October 2019**

**Second:** Commissioner Piccioni

**Rollcall:** All present voted in the affirmative. No one present was opposed.

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Dolce				X	Piccioni	X			
Rashid				X	Schinman	X			
Plaisted	X				Moyoli	X			
Ariemma				X					

## REPORT OF EXECUTIVE DIRECTOR/ADMINISTRATOR

BHA application for Toys or Tots was approved.

## CORRESPONDENCE

11/8/19 – Ltr from HUH re status of Streamline Application pending items

11/20/19- Ltr from Atty Corrison re policy on Habitual Late Rent payer enforcement

## OLD BUSINESS

## NEW BUSINESS

- NAJAHRA Holiday Party at the Armory, Perth Amboy, NJ December 6, 2019
- Town issue with underground storm drain west side of bldg. @ 122 Plane St
- Quotes for the door bell system at Riverview -n progress
- RFP Auditor FYE 9/30/2019 due 11/29/2019
- Habitual Late rent payers – Notice Policy

## RESOLUTIONS

**Resolution 2049 Amend and Adopt NJ State Budget for FY 10/1/2019-9/30/2020**

**RESOLUTION #2049 RESOLUTION TO APPROVE AND ADOPT THE ANNUAL BOONTON HOUSING AUTHORITY BUDGETS FOR SUBMISSION TO THE STATE OF NEW JERSEY FOR FISCAL YEAR BEGINNING OCTOBER 1, 2018 -SEPTEMBER 30, 2019**

Commissioner Plaisted motioned to approve the adoption of Resolution #2049 as presented. Commissioner Schinman seconded the motion. All Commissioners present voted in the affirmative. No one present was opposed.

A roll call was taken. All Commissioners present voted in the affirmative. No one present was opposed. Resolution #2049 was passed.

**Resolution #2051 VOID**

Commissioner Plaisted motioned to authorize and approve Resolutions 2052-2060 as a Consent Agenda. Commissioner Piccioni seconded the motion. After review, and discussion, all Commissioners voted in the affirmative. No one present was opposed.

**Resolution #2052 Approve and Adopt the SEMAP submission to HUD 9/29/2019**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Dolce				X	Piccioni	X			
Rashid				X	Schinman	X			
Plaisted	X				Moyoli	X			
Ariemma				X					

**Resolution # 2053 Approve disposal of obsolete property: stoves and refrigerators**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Dolce				X	Piccioni	X			
Rashid				X	Schinman	X			
Plaisted	X				Moyoli	X			
Ariemma				X					

**Resolution #2054 Approval to appoint Sherry Sims as JOINT Insurance representative for the BHA**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Dolce				X	Piccioni	X			
Rashid				X	Schinman	X			
Plaisted	X				Moyoli	X			
Ariemma				X					

**Resolution #2055 Authorize and approve submission of current Commissioners and Executive status to DCA .**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Dolce				X	Piccioni	X			
Rashid				X	Schinman	X			
Plaisted	X				Moyoli	X			
Ariemma				X					

**Resolution #2056 Approve CY 2020 Payment Standards 110%**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Dolce				X	Piccioni	X			
Rashid				X	Schinman	X			
Plaisted	X				Moyoli	X			
Ariemma				X					

**Resolution #2057 Approve Utility Allowances 2020**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Dolce				X	Piccioni	X			
Rashid				X	Schinman	X			
Plaisted	X				Moyoli	X			
Ariemma				X					

**Resolution #2058 Approve Authorized signatures for Connect One Bank**

**RESOLUTION 2049            RESOLUTION APPROVING THE ANNUAL  
BOONTON HOUSING AUTHORITY BUDGETS FOR SUBMISSION TO THE  
STATE OF NEW JERSEY FOR FISCAL YEAR BEGINNING OCTOBER 1, 2019  
THROUGH SEPTEMBER 30, 2020**

**2019 INTRODUCTION/CERTIFICATION  
BOONTON HOUSING AUTHORITY  
HOUSING AUTHORITY NJ STATE BUDGET  
OCTOBER 1, 2019 -SEPTEMBER 30, 2020**

**Commissioner Rashid motioned to accept Resolution #2049 as presented.  
Commissioner Picconi seconded the motion. All Commissioners present voted in the  
affirmative. No one present was opposed.**

**WHEREAS**, the Board of Commissioners of the Town of Boonton, agree to adopt the  
same amended NJ State Budget for fiscal year beginning October 1, 2019 and ending  
September 30, 2020 as discussed at the open public meeting on July 24, 2019.

**IT IS HERBY CERTIFY THAT** the Housing Authority Budget and Capital Budget and  
Program annexed hereto is a true copy of the Budget adopted by the governing body of  
the Boonton Housing Authority, pursuant to NJAC 5:31-2.3 on the 24<sup>th</sup> day of July 2019

Officer's Signature \_\_\_\_\_

Name: Sherry L. Sims

Title: Executive Director

Address: 125 Chestnut St., Boonton, NJ 07005

Phone Number: 973-335-0846

Fax # 973-335-0955

E-mail: sherry@boontonhousing.org

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Dolce				x	Piccioni	x			
Rashid				x	Schinman	x			
Plaisted	x				Moyoli	x			
Ariemma				x					

**A roll call was taken. All Commissioners present voted in the affirmative. No one  
present was opposed. Resolution #2049 was passed.**



**RESOLUTION #2052**

**THE BOARD OF COMMISSIONERS OF THE HOUSING  
AUTHORITY OF THE TOWN OF BOONTON AUTHORIZE  
AND APPROVE THE SUBMISSION OF THE CORRECTED  
HOUSING CHOICE VOUCHER MANAGEMENT  
ASSESSMENT PROGRAM CERTIFICATION (SEMAP)  
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2019**



**WHEREAS**, the Board of Commissioners of the Housing Authority of the Town of Boonton has reviewed and discussed the SEMAP Certification that was due on November 29, 2019 for the fiscal year ending September 30, 2019; and

**WHEREAS**, the members of the Board of Commissioners of the Housing Authority of the Town of Boonton accept the attached SEMAP Certification to be true and correct that was submitted by the Executive Director for the Fiscal Year Ending September 30, 2019. to the U.S. Department of Housing and Urban Development via the Internet HUD REAC -PIC website;

**WHEREAS**, there was an error in the calculations of the payment standard for the three and four bedrooms

**NOW, THEREFORE BE IT RESOLVED THAT**; the members of the Board of Commissioners of the Housing Authority of the Town of Boonton certify that the revised information submitted in the SEMAP Certification form is true and accurate for the fiscal year ending September 30, 2019 to the best of our knowledge and ability.

Commissioners	Aye	Nay	Abstain	Absent
Chairperson				
Vice- Chairperson				
Amjad Rashid,				
Lynn Schinman,				
Mildred Ariemma,				
James Plaisted				
Daniel Piccioni				

**Approved:** \_\_\_\_\_ **Date:** January 22, 2020

RESOLUTION #2052a

**THE BOARD OF COMMISSIONERS OF THE HOUSING  
AUTHORITY OF THE TOWN OF BOONTON AUTHORIZE  
AND APPROVE THE SUBMISSION OF THE CORRECTED  
HOUSING CHOICE VOUCHER MANAGEMENT  
ASSESSMENT PROGRAM CERTIFICATION (SEMAP)  
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2019**



**WHEREAS**, the Board of Commissioners of the Housing Authority of the Town of Boonton has reviewed and discussed the SEMAP Certification that was due on November 29, 2019 for the fiscal year ending September 30, 2019; and

**WHEREAS**, the members of the Board of Commissioners of the Housing Authority of the Town of Boonton accept the attached SEMAP Certification to be true and correct that was submitted by the Executive Director for the Fiscal Year Ending September 30, 2019. to the U.S. Department of Housing and Urban Development via the Internet HUD REAC -PIC website;

**WHEREAS**, there was an error in the calculations of the payment standard for the three and four bedrooms

**NOW, THEREFORE BE IT RESOLVED THAT**; the members of the Board of Commissioners of the Housing Authority of the Town of Boonton certify that the revised information submitted in the SEMAP Certification form is true and accurate for the fiscal year ending September 30, 2019 to the best of our knowledge and ability.

Commissioners	Aye	Nay	Abstain	Absent
Chairperson				
Vice-Chairperson				
Amjad Rashid,				
Lynn Schinman,				
Mildred Ariemma,				
James Plaisted				
Daniel Piccioni				

Approved: \_\_\_\_\_ Date: January 22, 2020

**RESOLUTION 2053****RESOLUTION TO APPROVE THE DISPOSAL OF  
OBSOLETE STOVES AND REFRIGERATORS IN  
ACCORDANCE WITH THE BHA'S PROPERTY  
DISPOSITION POLICY FOR FISCAL YEAR ENDING  
SEPTEMBER 30, 2019**

Commissioner Plaisted accepted Resolution #2053 as presented. Commissioner Schinman seconded the motion. All Commissioners present voted in the affirmative. No one present was opposed.

**WHEREAS:** the Housing Authority of the Town of Boonton, from time to time must dispose of inoperable/obsolete inoperable stoves and refrigerators; and

**WHEREAS;** the following inoperable stoves and refrigerators are considered to be non-functional and inoperable, therefore, it has been declared that these items need to be disposed of in accordance with the Property Disposition Policy:

Tag Numbers	Equipment Type	Location
98841	Refrigerator	122 Plane, 6A
98839	Refrigerator	122 Plane, 3B
98333	24" Gas stove	122 Plane, 3G
98117	24" Electric stove	125 Chestnut, #9
98362	Refrigerator	122 Plane, 5A
98867	Refrigerator	122 Plane, 3A
98027	24" Gas stove	122 Plane, 4G
98028	24" Gas stove	122 Plane, 4A
98822	Refrigerator	122 Plane, 4A

**THEREFORE, BE IT RESOLVED THAT:** the above referenced items may be disposed of in accordance with the Property Disposition Policy of the Housing Authority of the Town of Boonton, dated March 15, 1990.

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Dolce				x	Piccioni	x			
Rashid				x	Schinman	x			
Plaisted	x				Moyoli	x			
Ariemma				x					

A roll call was taken. All Commissioners present voted in the affirmative. None was opposed. Resolution #2053 was passed.



**RESOLUTION #2054      AUTHORIZE AND APPROVE THE ANNUAL  
APPOINTMENT OF THE EXECUTIVE DIRECTOR AS THE CONTACT PERSON  
FOR THE NEW JERSEY JOINT INSURANCE FUND EFFECTIVE JANUARY 1, 2020**

Commissioner Plaisted accepted Resolution #2054 as presented. Commissioner Schinman seconded the motion. All Commissioners present voted in the affirmative. No one present was opposed.

**WHEREAS**, the Boonton Housing Authority is a member of the New Jersey Public Housing Authority Joint Insurance Fund; and

**WHEREAS**, the bylaws of said Fund requires that each member Housing Authority/Non-profit appoint a Fund Commissioner to represent and serve the Authority/Non-profit as its representative and serve the Authority/Non-profit as its representative to said Fund; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the Boonton Housing Authority does hereby appoint Sherry Sims as its Fund Commissioner to the New Jersey Public Housing Authority Joint Insurance Fund for Fund year 2020.

**BOONTON HOUSING AUTHORITY**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Dolce				x	Piccioni	x			
Rashid				x	Schinman	x			
Plaisted	x				Moyoli	x			
Ariemma				x					

A roll call was taken. All Commissioner's present voted in the affirmative. No Commissioners present was opposed. Resolution #2054 was passed.

I HEREBY CERTIFY THAT THIS IS A  
TRUE COPY OF A RESOLUTION  
ADOPTED BY THE BOARD OF  
COMMISSIONERS OF THE BOONTON  
HOUSING AUTHORITY AT THE MEETING  
HELD ON DECEMBER 11, 2019

Sherry L. Sims, Executive Director

Passed and Adopted this 27<sup>th</sup> of November 2019

**RESOLUTION2055 RESOLUTION OF THE BOARD OF COMMISSIONER OF THE HOUSING AUTHORITY OF THE TOWN OF BOONTON AUTHORIZING THE SUBMISSION OF THE EXECUTIVE DIRECTOR'S CERTIFICATION AND THIS RESOLUTION OF COMPLIANCE TO THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS**

**Commissioner Plaisted accepted Resolution #2055 as presented. Commissioner Schinman seconded the motion. All Commissioners present voted in the affirmative. No one present was opposed.**

**WHEREAS**, the State of New Jersey, Department of Community Affairs has requested that each housing authority submit a certification of the Executive Director and a resolution of compliance detailing the status of each Commissioner's term, source of appointment and training status and the training status of the Executive Director along with a copy of any written Executive Director's contract; and

**WHEREAS**, the Executive Director, Sherry L. Sims has prepared the attached Certification detailing the source of appointment, training status and term status of each Commissioner, as well as the Executive Director's training status. A copy of her contract has also been attached to the Certification.

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the Town of Boonton that the Executive Director be and hereby is authorized to submit the Executive Director's Certification of Compliance and any accompanying documentation along with this resolution to the State of New Jersey, Department of Community Affairs.

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Dolce				x	Piccioni	x			
Rashid				x	Schinman	x			
Plaisted	x				Moyoli	x			
Ariemma				x					

A roll call was taken, All Commissioners present voted in the affirmative. No Commissioners present voted in the negative. Resolution #5055 was passed.

DCA'S ANNUAL CERTIFICATION  
TRAINING REQUIREMENT COMPLETION AND BOARD QUORUM COMPLIANCE

COMMISSIONERS	SOURCE OF APPOINTMENT	TRAINING COMPLIANCE STATUS	FIVE YEAR TERM STATUS
AMJAD RASHID	MAYOR	COMPLETED	2017-2022
GINNY DOLCE	GOVERNOR	COMPLETED	2016-2021
MILDRED ARIEMMA	ALDERMAN	COMPLETED	2017-2022
<b>JAMES PLAISTED REPLACED STEPEN STROSS, JR</b>	ALDERMAN	IN PROGRESS	2020-2025
Leonard Moyoli to	GOVERNING BODY Appoint 11/2016 effective 1/1/2017	2017-	2017-2022
<b>DANIEL PICCIONI COMPLETTING PAUL Nevadomski TERM 12/31/2019</b>	GOVERNING BODY	IN PROGRESS	2020-2025
LYNN D.SCHINMAN	GOVERNING BODY APPOINTED	COMPLETED	2017-2022
<b>SHERRY L. SIMS</b>	BOARD OF COMMISSIONERS	COMPLETED CLASSES	CONTRACT 5 YEARS 2025

**RESOLUTION #2056 APPROVAL OF THE HOUSING CHOICE VOUCHER PROGRAM PAYMENT STANDARDS FOR THE TOWN OF BOONTON HOUSING AUTHORITY JURISDICTION.**

Commissioner Plaisted accepted Resolution #2056 as presented. Commissioner Schinman seconded the motion. All Commissioners present voted in the affirmative. No one present was opposed.

**WHEREAS:** the housing market in the Town of Boonton is such as to command high rents and these rents are having a detrimental impact on the ability of the Housing Choice Voucher families to afford decent housing within the Town of Boonton; and,

**WHEREAS:** the Town of Boonton Housing Authority has the Authority to approve an affordability adjustment to its housing assistance payment standards; and,

**WHEREAS:** the affordability adjustment will ease the economic burden on the Housing Choice Voucher families and enable them to find affordable, decent and safe housing; and,

**WHEREAS:** The U.S. Department of HUD has issued FY 2020 Fair Market Rents for all of Morris County, NJ that are below, at, or above the existing payment standards now in effect for the Housing Authority of the Town of Boonton,

Now, therefore be it resolved that the current payment standards for use in the BHA Housing Choice Voucher Program be increased to match the FY2020 HUD Fair Market Rates, or by a percentage not to exceed a 10% increase or decrease as follows:

	<u>Current</u>		<u>To</u>
0 Bedroom	\$ 1,146.00		\$ 1,137.00
1 Bedroom	\$ 1,307.00		\$ 1,339.00
2 Bedroom	\$ 1,592.00		\$ 1,631.00
3 Bedroom	\$ 2,216.00		\$ 2,080.00
4 Bedroom	\$ 2,591.00		\$ 2,459.00

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Dolce				x	Piccioni	x			
Rashid				x	Schinman	x			
Plaisted	x				Moyoli	x			
Ariemma				x					

A roll call was taken. All Commissioners present voted in the affirmative. No Commissioner present voted in the negative. Resolution \$2056 was passed.



**RESOLUTION #2057      APPROVAL OF HOUSING CHOICE VOUCHER  
UTILITY ALLOWANCE SCHEDULE JANUARY 1, 2020**

Commissioner Plaisted accepted Resolution #2057 as presented. Commissioner Schinman seconded the motion. All Commissioners present voted in the affirmative. No one present was opposed.

**BE IT RESOLVED THAT,** the Housing Authority of the Town of Boonton Board of Commissioners accept and approve the Housing Choice Voucher r Program Utility Allowance Schedule as recommended by the Housing Authority of the Town of Boonton staff, which is attached hereto, as required in the Administrative Plan for the Housing Choice Voucher Program for the Housing Authority of the Town of Boonton, and as required by the U.S. Department of Housing and Urban Development (HUD) Quality housing and Work Responsibility Act of 1998 (24 CFR 982.517)

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Dolce				x	Piccioni	x			
Rashid				x	Schinman	x			
Plaisted	x				Moyoli	x			
Ariemma				x					

A roll call was taken. All Commissioner's present voted in the affirmative. No one present voted in the negative. Resolution #2057.

Approved: \_\_\_\_\_ Date:  
Ginny Dolce, Chairperson

**RESOLUTION #2058      A RESOLUTION BY THE BOARD OF  
COMMISSIONERS OF HOUSING AUTHORITY OF THE TOWN OF BOONTON  
TO AUTHORIZE AND APPROVE THE CONNECT ONE BANK CORPORATE  
RESOLUTION FOR AUTHORIZED SIGNATURES**

Commissioner Plaisted accepted Resolution #2058 as presented. Commissioner Schinman seconded the motion. All Commissioners present voted in the affirmative. No one present was opposed.

WHEREAS, the Housing Authority of the Town of Boonton requires 3 signatures on all checks written on behalf of the Boonton Housing Authority to fulfill its obligations, accountability and fiduciary responsibility; and

WHEREAS, there has been a change in Board members, which require the Board of Commissioners to authorize and approve a new authorization resolution to update the authorized signatories to be responsible for signing financial documents on behalf of the Authority as follows:

Amjad Rashid, Commissioner  
Virginia Dolce, Chairperson  
Sherry L. Sims, Executive Director  
Kenneth Kelshall, FSS Coordinator

For the following banks:

Connect One Bank, Boonton, NJ

WHEREAS, all bank resolutions require 3 signatures-- 1 board member and 1 staff person; and/or 2 staff persons and 1 Board member. Two signatures must always be original signatures, and only one can be a "stamped signature" on any given check at any given time.

WHEREAS, all of the above referenced banks will require the Board of Commissioners and staff to sign their individual bank corporate authorization resolutions.

NOW, THEREFORE BE IT RESOLVED THAT, the Board of Commissioners of the Housing Authority of the Town of Boonton authorize and approve the above designated Board of Commissioners and/or Boonton Housing Authority staff persons to sign financial documents in accordance with the policies and regulations already established by the Housing Authority of the Town of Boonton.

A roll call was taken. All Commissioners present voted in the affirmative. No Commissioner present voted in the negative. Resolution #2058 was passed.

**RESOLUTION #2059      A RESOLUTION BY THE BOARD OF  
COMMISSIONERS OF HOUSING AUTHORITY OF THE TOWN OF BOONTON  
TO AUTHORIZE AND APPROVE THE LAKELAND CORPORATE  
RESOLUTION FOR AUTHORIZED SIGNATURES**

Commissioner Plaisted accepted Resolution #2059 as presented. Commissioner Schinman seconded the motion. All Commissioners present voted in the affirmative. No one present was opposed.

WHEREAS, the Housing Authority of the Town of Boonton requires 3 signatures on all checks written on behalf of the Boonton Housing Authority to fulfill its obligations, accountability and fiduciary responsibility; and

WHEREAS, there has been a change in Board members, which require the Board of Commissioners to authorize and approve a new authorization resolution to update the authorized signatories to be responsible for signing financial documents on behalf of the Authority as follows:

Virginia Dolce, Chairperson  
Amjad Rashid, Commissioner  
Leonardo Moyoli, Jr., Vice-Chairperson  
Sherry L. Sims, Executive Director  
Mark Bizzarro, Asset Manager  
Kenneth Kelshall, FSS Coordinator

For the following banks:

Lakeland Bank, Boonton, NJ

WHEREAS, all bank resolutions require 3 original signatures-- 2 board members and 1 staff person; and/or 2 staff persons and 1 Board member. Two signatures must always be original signatures, and only one can be a "stamped signature" on any given check at any given time.

WHEREAS, all of the above referenced banks will require the Board of Commissioners and staff to sign their individual bank corporate authorization resolutions.

NOW, THEREFORE BE IT RESOLVED THAT, the Board of Commissioners of the Housing Authority of the Town of Boonton authorize and approve the above designated Board of Commissioners and/or Boonton Housing Authority staff persons to sign financial documents in accordance with the policies and regulations already established by the Housing Authority of the Town of Boonton.

A roll call was taken. All Commissioner's present voted in the affirmative. No Commissioner present voted in the negative. Resolution #2059 was passed.

**RESOLUTION #2060**

**A RESOLUTION BY THE BOARD OF COMMISSIONERS  
OF THE HOUSING AUTHORITY OF THE TOWN OF  
BOONTON TO APPROVE THE REGULAR SCHEDULED  
MEETINGS FOR THE CALENDAR YEAR JANUARY 1,  
2020 THROUGH DECEMBER 31, 2020**

**Commissioner Plaisted accepted Resolution #2060 as presented. Commissioner Schinman seconded the motion. All Commissioners present voted in the affirmative. No one present was opposed.**

**WHEREAS**, the Board of Commissioners of the Housing Authority of the Town of Boonton will hold regular monthly board meetings at 7:00PM on the fourth Wednesday of each month, at the Administration Building, located at 125 Chestnut Street, Boonton, NJ; unless otherwise changed; and

**WHEREAS**, a copy of this Resolution will be advertised in the newspaper, posted at The Administration Office, Riverview Apartments and posted at Boonton Town Hall; and

**WHEREAS**, the Board of Commissioners will issue a Notice on as needed basis to change date, time, locations and/or to hold periodic meeting at Riverview Apartments, 122 Plane Street, Boonton, NJ to keep residents informed and involved in the process;  
And

**Commissioner Plaisted accepted Resolution #2052 as presented. Commissioner Schinman seconded the motion. All Commissioners present voted in the affirmative. No one present was opposed.**

**WHEREAS**, the Board of Commissioners have set the following dates for the regular scheduled 2020 monthly board meetings:

**JANUARY 22  
FEBRUARY 26  
MARCH 25  
APRIL 22  
MAY 27  
JUNE 24  
JULY 22  
AUGUST 26 or TBA  
SEPTEMBER 23  
OCTOBER 28  
NOVEMBER 25 or TBA  
DECEMBER 23 or TBA**

**THEREFORE BE IT RESOLVED THAT:** the Board of Commissioners of the Housing Authority of the Town of Boonton authorizes and approves the following Revised schedule for the regular scheduled board meeting for the year 2020.

**A roll call was taken. All Commissioners present voted in the affirmative. No one present voted in the negative. Resolution #2060 was passed.**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Dolce				X	Piccioni	X			
Rashid				X	Schinman	X			
Plaisted	X				Moyoli	X			
Ariemma				X					

**Resolution #2059      Approve Authorized signatures for Lakeland Bank**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Dolce				X	Piccioni	X			
Rashid				X	Schinman	X			
Plaisted	X				Moyoli	X			
Ariemma				X					

**Resolution #2060      Approve 2020 Board Meeting dates**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Dolce				x	Piccioni	x			
Rashid				x	Schinman	x			
Plaisted	x				Moyoli	x			
Ariemma				x					

A roll call was taken. all Commissioners present voted in the affirmative. No one present was opposed. Resolutions 2052-2060 were passed.

**COMMENTS FROM THE PUBLIC:**

Any other business that may properly come before the Board of Commissioners of the Housing Authority of the Town of Boonton.

There was none.

**ADJOURNMENT**

Motion to Adjourn: Commissioner Piccioni

Seconded : Commissioner Plaisted

Time: 7:30 pm

The Minutes of November 27, 2019 was approved at the meeting held on February 26 , 2020

Sherry Lynn Sims

Secretary/Executive Director.