

Administration Building

125 Chestnut Street, Boonton, NJ 07005

Regular Board Meeting

MINUTES

WEDNESDAY FEBRUARY 22, 2017



Regular Board Meeting Housing Authority of the Town of Boonton
Board of Commissioners 125 Chestnut Street, Boonton, NJ 07005

CALL MEETING TO ORDER

The meeting will be called to order at 7:00PM at the Administration Building, 125 Chestnut Street, Boonton, NJ 07005

ROLL CALL

Amjad Rashid, Chairperson	PRESENT
Ginny Dolce, Vice Chairperson	PRESENT
Stephen F. Stross, Jr., Commissioner	PRESENT
Lynn Schinman, Commissioner	PRESENT
Mildred Ariemma, Commissioner	PRESENT
Leonardo Moyoli, Jr, Commissioner.	PRESENT

OTHERS PRESENT

Sherry Sims, Executive Director, Terrence Corrison, Attorney, James Plaisted, Town Liaison

ADEQUATE NOTICE

Chairperson’s Statement: Adequate Notice of Meeting Pursuant to the requirement of the Open Meetings Act, I announce and direct the Secretary of the Boonton Housing Authority Board of Commissioners to enter the minutes of this meeting an accurate statement to the effect that:

“Notice of the meeting has been provided by filing a Notice of this meeting with the Town of Boonton Town Hall, by posting a Notice of this meeting on the bulletin board of the Boonton Housing Authority’s Riverview Apartments, the Administration Building, and by publication of this Notice in in the **Daily Record on January 12, 2017 and in the Citizen of Morris County Newspaper on January 12, 2017 for** the new calendar year of 2017.

COMMENTS FROM THE PUBLIC ON AGENDA ITEMS ONLY:

During the Board meeting, the Boonton Housing Authority offers members of the public an opportunity to address issues regarding the operation of the Authority. The Board reminds those individuals who take this opportunity to identify themselves by name and address, and to limit their comments to items on the agenda and/or items directly related to the operation of the Authority.

EXECUTIVE SESSION – Nothing to discuss.

MINUTES

BE IT RESOLVED THAT, the Board of Commissioners of the Housing Authority of the Town of Boonton **approved** the **Minutes** for NOVEMBER 24, 2016 .

Commissioner Nevadomski motioned to approve the Minutes Commissioner Dolce seconded the motion. All Commissioners present voted in the affirmative.

BE IT RESOLVED THAT, the Board of Commissioners of the Housing Authority of the Town of Boonton **approved** the **Minutes** for DECEMBER 28, 2016

Commissioner Ariemma motioned to approve the Minutes Commissioner Moyoli seconded the motion. All Commissioners present voted in the affirmative.

The following Minutes were **tabled**: January 2017.

APPROVAL OF THE MONTHLY SCHEDULE OF VOUCHERS/BILLS

WHEREAS, the vouchers/bills which are due for payment on the capital fund program, the Management Program and the Section 8 Housing Choice Voucher program have been approved by the Board of Commissioners for the month(s) **January 2017**

Commissioner Nevadomski motioned to approve the Minutes. Commissioner Schinman seconded the motion. All Commissioners present voted in the affirmative.

REPORT OF SECRETARY/TREASURER

The Executive Director provided a report to the Board, advising them of the activities projected for the next couple of months in preparation for needed staff training, prepare for submission of two grants. In addition, the office continues to prepare and plan for the 2016-year end audit to be scheduled in April. The Five-year action plan is now required to be completed online and submitted to HUD by July 1, 2017. The Right to Know report is due to NJ State by July 1, 2017.

NJNAHRO is offering a work Internship program and a Scholarship program for tenants who live in public housing or on the housing choice voucher program. They will be accepting application in April.

CORRESPONDENCE

Nothing to report.

OLD BUSINESS

Nothing to report.

NEW BUSINESS

- **The Board was updated on the following matters:**
- **EPIC training for personnel required by the State**
- **Visual Homes Program in House Training for the staff**
- **Cyber Liability Coverage in the amount of \$250,000 provided by HAI Insurance to the Authority**
- **Governor Christy Emergency Contact Information Law for Landlords/Tenants**

RESOLUTION 1950 AUTHORIZE AND APPROV THE ATTENDANCE FOR THE EXECUTIVE DIRECTOR, STAFF AND COMISSIONERS TO ATEND THE NJNAHRO. FALL CONFERENCE ON APRIL 3-5, 2017 AT THE RESORTS HOTEL IN ATLANTIC CITY, NJ

Commissioner Moyoli motioned to accept Resolution # 1950 as presented. Commissioner Dolce seconded the motion. All Commissioners present voted in the affirmative. No one present was opposed.

WHEREAS, HUD regulations require Housing Authority Executive Directors, Commissioners and staff to be informed and trained on a continuous basis with all the changes taking place under the new HUD administration; and

WHEREAS, NJNAHRO has scheduled their “Annual Conference for April 3-5, 2017 in Atlantic City, New Jersey; and

WHEREAS, the Executive Director must attend due to her position on the Executive Board; and

WHEREAS, the BHA authorize and approve the cost of hotel and registration for authorized commissioners and staff who plan on attending the conference.

THEREFORE, BE IT RESOLVED THAT: The Board of Commissioners of the Town of Boonton authorize and approve the attendance at the above conference for the Executive Director, Commissioners and the appropriate Management Staff to attend with the registration cost.

A roll call was taken and all Commissioners present voted in the affirmative and Resolution #1950 was passed.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

ADJOURNMENT

Motioned to Adjourn: Commissioner Moyoli

Seconded the Motion: Commissioner Nevadomski

Meeting Adjourned: 7:56 PM

The Minutes of this meeting were approved by the Board of Commissioners on Wednesday, June 21, 2017.

Sherry L. Sims

Secretary/Executive Director

