

**Administration Building**  
**125 Chestnut Street, Boonton, NJ 07005**

**Regular Board Meeting**

**MINUTES**

**Wednesday, October 24, 2018**

Chairperson Rashid called the meeting to order at 7:\_\_\_pm at the Boonton Housing Authority Administration Office, 125 Chestnut Street, Boonton, NJ 07005

**ROLL CALL**

Amjad Rashid, Chairperson	Present
Ginny Dolce, Vice-Chairperson	Present
Stephen F. Stross, Jr., Commissioner	Absent
Paul Nevadomski, Commissioner	Present
Lynn D. Schinman, Commissioner	Present
Mildred Ariemma, Commissioner	Present
Leonardo Moyoli, Commissioner	Present

**Others Present**

**ADEQUATE NOTICE**

Chairperson's Statement: Adequate Notice of Meeting Pursuant to the requirement of the Open Meetings Act, I announce and direct the Secretary of the Boonton

Housing Authority Board of Commissioners to enter the minutes of this meeting an accurate statement to the effect that:

"Notice of the meeting has been provided by filing a Notice of this meeting with the Town of Boonton Town Hall, by posting a Notice of this meeting on the bulletin

board of the Boonton Housing Authority's Riverview Apartments, the Administration Building, and by publication of this Notice in in the **Daily Record on**

**January 8, 2018 and in the Citizen of Morris County Newspaper on January 10, 2018 for the new calendar year of 2018.**

## MINUTES

**BE IT RESOLVED THAT**, the Board of Commissioners of the Housing Authority of the Town of Boonton **approve the Minutes** for the following months: **March 2018 , June 27, 2018, and August 22, 2018** and **table** the minutes for **July 25, 2018**.

**The meeting for September was cancelled.**

Motioned: Commissioner Nevadomski

Seconded: Commissioner Dolce

## APPROVAL OF THE MONTHLY SCHEDULE OF VOUCHERS/BILLS

For the BHA Management Program and the Section 8 Housing Choice Voucher program have been approved by the Board of Commissioners for the month(s)

September 2018

**Motioned: Commissioner Dolce**

**Second: Commissioner Moyoli, Jr.**

## REPORT OF SECRETARY/TREASURER/STAFF – verbal

## CORRESPONDENCE

Letter from US Department of HUD re IPA Audit FYE 9/30/2017

## OLD BUSINESS

- AEI scheduling inspection for RAD
- Legal review of documents – in process
- Financial review of feasibility – pending

## NEW BUSINESS

- Purchase of Maintenance truck – 3 quotes  
Motioned: Commissioner Moyoli, Jr.  
Seconded: Commissioner Nevadomski
- Life Station proposal – Chestnut/Riverview emergency program - Tabled  
Motioned: Commissioner Nevadomski  
Seconded: Commissioner Ariemma
- New Jersey Personal Policy Update – rewrite the Personal Policy by 1/2019

- Audit for FYE 9/3-/2018 advertise in November to award in December
- SEMAP due November 20, 2018
- AEI contract to schedule total property inspection for RAD
- Working with Fee Accountant to start closeout of the FYE 9/2018
- OPRA Request from anonymousnj.gov completed 10/17/2018
- Finalized Phone Audit 10/22/2018 for HCV Section 8 FYE 2017
- Change Holiday meeting to December 19, 2018

## **RESOLUTIONS**

### **RESOLUTION #2008 TO AUTHORIZE AND APPROVE STAFF PARTICIPATION IN THE NJNAHRO CONFERENCE ON NOVEMBER 12-15-2018**

A RESOLUTION TO AUTHORIZE, APPROVE AND RATIFY THE EXPENSES FOR THE COFERENCE TRAVEL FOR THE EXECTIVE DIRECTOR TO ATTEND THE NJNAHRO CONFERENCE ON NOVEMBER 12-15, 2018 AT THE TROPICANNA, ATLANTIC CITY

Motioned: Commissioner Dolce

Seconded: Commissioner Nevadomski

A roll call was taken, All Commissioners present voted in the affirmative. No one present was opposed. Resolution # 2008 was passed.

### **RESOLUTION #2009 APPROVE THE AMENDED CAPITAL FUND GRANT IN THE AMOUNT TO \$120,325**

A RESOLUTION TO AUTHORIZE AND APPROVE THE AMENDMENT TO THE ANNUAL CONTRIBUTION CONTRACT FOR THE CAPITAL FUNDS PROGRAM AWARDED IN THE AMOUNT OF \$120,325.00 FOR THE FISCAL YEAR 2018

Motioned: Commissioner Ariemma

Seconded: Commissioner Moyoli, Jr.

A roll call was taken, All Commissioners present voted in the affirmative. No one present was opposed. Resolution # 2009 was passed.

**RESOLUTION #2010 APPROVE THE AMENDMENT TO THE FIVE YEAR/ANNUAL PLAN 2018**

A RESOLUTION TO AUTHORIZE AND APPROVE THE REVISED FIVE YEAR AND ANNUAL PLAN FOR THE CAPITAL FUNDING EFFECTIVE OCTOBER 1, 2018

Motioned: Commissioner Nevadomski

Seconded: Commissioner Dolce

A roll call was taken, All Commissioners present voted in the affirmative. No one present was opposed. Resolution # 2010 was passed.

**RESOLUTION #2011 A RESOLUTION AUTHORIZING AND APPROVING THE NJ JIFF RENEWAL FOR WORKERS COMP INSURANCE 2018-2021**

A RESOLUTION TO AUTHORIZE AND APPROVE THE INDEMNITY AND TRUST AGREEMENT BETWEEN THE BOONTON HOUSING AUTHORITY AND THE NEW JERSEY JOINT INSURANCE FUND

Motioned: Commissioner Moyoli, Jr.

Seconded: Commissioner Nevadomski

A roll call was taken, All Commissioners present voted in the affirmative. No one present was opposed. Resolution # 2011 was passed.

**COMMENTS FROM THE PUBLIC:**

Any other business that may properly come before the Board of Commissioners of the Housing Authority of the Town of Boonton.

**ADJOURNMENT**

Motion to Adjourn by: Commissioner Nevadomski

Second the Motion by: Commissioner Moyoli, Jr.

Time the Meeting adjourned: 7:58PM

**The Minutes of this meeting was approved by the Board of Commissioners on Wednesday, April 24, 2019.**

**Sherry Sims**

**Secretary/Executive Director**