

Administration Building
Regular Board Meeting
MINUTES

Wednesday, July 25, 2018

CALL MEETING TO ORDER

Chairperson Rashid called the meeting to order at 7:00pm at the Boonton Housing Authority Administration Office, 125 Chestnut Street, Boonton, NJ 07005

ROLL CALL

Amjad Rashid, Chairperson	Present
Ginny Dolce, Vice-Chairperson	Present
Stephen F. Stross, Jr., Commissioner	Absent
Paul Nevadomski, Commissioner	Present
Lynn D. Schinman, Commissioner	Absent
Mildred Ariemma, Commissioner	Present
Leonardo Moyoli, Commissioner	Absent

Others

Sherry Sims, Executive Director;
James Plaisted, Town of Boonton Liaison
Terrance Corrison, Attorney

ADEQUATE NOTICE

Chairperson's Statement: Adequate Notice of Meeting Pursuant to the requirement of the Open Meetings Act, I announce and direct the Secretary of the Boonton Housing Authority Board of Commissioners to enter the minutes of this meeting an accurate statement to the effect that:

"Notice of the meeting has been provided by filing a Notice of this meeting with the Town of Boonton Town Hall, by posting a Notice of this meeting on the bulletin board of the Boonton Housing Authority's Riverview Apartments, the Administration Building, and by publication of this Notice in in the **Daily Record on January 8, 2018 and in the Citizen of Morris County Newspaper on January 10, 2018 for the new calendar year of 2018.**

MINUTES

BE IT RESOLVED THAT, the Board of Commissioners of the Housing Authority of the Town of Boonton Table the Minutes for the following months: January, March 2018.

The February, April May 2018 meetings were cancelled.

Motioned: Commissioner

Seconded: Commissioner

APPROVAL OF THE MONTHLY SCHEDULE OF VOUCHERS/BILLS

For the BHA Management Program and the Section 8 Housing Choice Voucher program have been approved by the Board of Commissioners for the month(s) March, April and May 2018

Motioned: Commissioner

Second: Commissioner

REPORT OF SECRETARY/TREASURER

Executive Director will give a verbal report.

CORRESPONDENCE

Nothing

OLD BUSINESS

- VMS Phone Audit still pending from HUD Washington on HCV Program 2017-2018
- Get Ready Letter for FSS grant application for 2018
- Upgrade SAM and GRANT.gov online government application website
- Capital Fund grant for 2019 is due
RAD Resource Desk Set up
- Scheduling audit for personnel and payroll

NEW BUSINESS

RESOLUTIONS

Resolution #1990 Amendment to the ACOP Smoking Policy effective July 1, 2018

RESOLUTION #1990 RESOLUTION INTRODUCING AN ADDENDUM TO THE LEASE AND REVISION TO THE ADMISSIONS AND CONTINUED OCCUPANCY POLICY (ACOP) FOR A 30-DAY RESIDENT COMMENT PERIOD.

Commissioner Dolce motioned to accept Resolution 1990 as presented. Commissioner Rashid seconded the motion. All Commissioners voted in the affirmative to accept Resolution as presented. No one present was opposed.

WHEREAS, the Department of Housing and Urban Development on December 5, 2016 finalized a rule requiring all public housing authorities to implement a "Smoke-Free" Policy by July 30, 2018; and

WHEREAS, the Housing Authority of the Town of Boonton has identified a need for an addendum to its existing lease and to revise the Admissions and Continued Occupancy Policy; and

WHEREAS, the proposed revisions will be distributed to the residents for a 30-day comment period prior to final approval; and

WHEREAS, resident comments will be reviewed before final adoption of the proposed "Smoke-Free" Policy.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the Town of Boonton that the proposed addendum to the Lease and revision to the Admissions and Continued Occupancy Policy (ACOP) be approved for a 30-day resident comment period.

A roll call was taken. All Commissioner's present voted in the affirmative. Resolution #1990 was passed.

Resolution # 1991 Revise Five Year and Annual Plan effective July 1, 2018

**RESOLUTION # 1991 RESOLUTION TO AUTHORIZE AND
AND APPROVE THE REVISED FIVE YEAR AND ANNUAL PLAN
CAPITAL FUNDING EFFECTIVE JULY 1, 2018**

Commissioner Nevadomski motioned to accept Resolution 1991 as presented. Commissioner Ariemma seconded the Motion. All Commissioners present voted in the affirmative. No one present was opposed.

WHEREAS, the housing authority is required by the Quality Housing and Work Responsibility Act of 1998 to prepare and submit a Five Year and Annual Plan; and

WHEREAS, the housing authority is also required to amend all applicable policies including its Lease and Section 8 Administrative Plan in compliance with the QHWRA; and

WHEREAS, the housing authority is required to hold a public hearing to allow the public to comment on the plans and the authority must incorporate these comments into the plans; and

WHEREAS, the housing authority has been approved to participate in the Rental Demonstration Program (RAD).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWN OF BOONTON:

1. That the attached revision to the Five Year and Annual Plans is approved and should be submitted to HUD along with other documents in connection with the requirements as stated in the Quality Housing and Work Responsibility Act of 1998.
2. That this Resolution shall take effect immediately.

COMMISSIONER	AYE	NAY	A.B.
RASHID	X		
DOLCE	X		
STROSS			X
ARIENMMA	X		
NEVADOMSKI	X		
SCHINMAN			X
MOYOLI			X

A roll call was taken. All Commissioners present voted in the affirmative. Resolution #1991 was approved. No one present was opposed.

I HEREBY CERTIFY THAT THE ABOVE Resolution was adopted at a Commissioner's meeting of the Housing Authority of the Town of Boonton on the 27th day of June, 2018.

**RESOLUTION # 1992 RESOLUTION TO AUTHORIZE AND
AND APPROVE THE CONTRACT FOR A PHYSICAL CONDITION
ASSESSMENT IN ACCORDANCES WITH THE RAD
CONVERSION**

Commissioner Dolce motioned to accept Resolution #1992. Commissioner Rashid seconded the motion. All Commissioners present voted in the affirmative to discuss Resolution #1992 as presented.

WHEREAS, the housing has received a CHAP from HUD to participate in the Rental Demonstration Program (RAD); and

WHEREAS, there is a need to have a property conditions assessment performed in conjunction with this program; and

WHEREAS, the housing authority solicited quotes to approve a contract to AEI to perform the property assessment; and

WHEREAS, HUD has published a new notice outlining new requirements for the PCA; and

WHEREAS, AEI Consultants is one of the HUD recommended firms that was extensive experience in performing the PCA with the new e-tool; and

WHEREAS, the cost for providing the PCA, energy audit and Part 58 environmental review will not exceed \$21,000.00.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF
COMMISSIONERS OF THE HOSUING AUTHORITY OF THE TOWN OF
BOONTON:**

1. That the Executive Director is hereby authorized a contract with AEI Consultants, 12 Water Street, 5th Floor, Boston, MA 02116
2. The fee not exceed \$21,000.00

COMMISSIONER	AYE	NAY	A.B.
RASHID	X		
DOLCE	X		
STROSS			X
ARIENMMA	X		
NEVADOMSKI	X		
SCHINMAN			X
MOYOLI			X

Resolution #1993 Resolution to amend Five Year and Annual Plan Capital Funding

**RESOLUTION # 1993 RESOLUTION TO AUTHORIZE AND
AND APPROVE THE REVISED FIVE YEAR AND ANNUAL PLAN
CAPITAL FUNDING EFFECTIVE JULY 1, 2018**

Commissioner Nevadomski motioned to accept Resolution #1993 as presented. All Commissioners present voted in the affirmative. No one present was opposed.

WHEREAS, the housing authority is required by the Quality Housing and Work Responsibility Act of 1998 to prepare and submit a Five Year and Annual Plan; and

WHEREAS, the housing authority is also required to amend all applicable policies including its Lease and Section 8 Administrative Plan in compliance with the QHWRRA; and

WHEREAS, the housing authority is required to hold a public hearing to allow the public to comment on the plans and the authority must incorporate these comments into the plans; and

WHEREAS, the housing authority has been approved to participate in the Rental Demonstration Program (RAD).

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF
COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWN OF
BOONTON:**

1. That the attached revision to the Five Year and Annual Plans is approved and should be submitted to HUD along with other documents in connection with the requirements as stated in the Quality Housing and Work Responsibility Act of 1998.
2. That this Resolution shall take effect immediately.

COMMISSIONER	AYE	YEA	NAY	A.B.
RASHID		x		
DOLCE		x		
STROSS				x
ARIENMMA				x
NEVADOMSKI				x
SCHINMAN		x		
MOYOLI		x		

A roll call was made. All Commissioner's present voted in the affirmative. No one present was opposed. Resolution #1993 was passed.

**RESOLUTION # 1994 RESOLUTION TO AUTHORIZE AND
AND APPROVE MAINTENANCE FEE CHARGES FOR TENANT
CAUSED DAMAGES PLUMBING ISSUES**

Commissioner Ariemma motioned to accept Resolution #1994 as presented.
Commissioner Dolce seconded the motion. All Commissioners present voted in the affirmative. No one present was opposed.

WHEREAS, the housing authority is required by the Quality Housing and Work Responsibility Act of 1998 to prepare and submit a Five Year and Annual Plan; and

WHEREAS, the housing authority is also required to amend all applicable policies including its Lease and Section 8 Administrative Plan in compliance with the QHWRA; and

WHEREAS, the housing residents are causing excessive plumbing issues due to pour grease and rice, etc down the drains,

WHEREAS, the housing authority will be charging back to the tenants for tenant caused damages in the of \$25.00 per incident .

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOSUING AUTHORITY OF THE TOWN OF BOONTON approve the charge for tenant caused damages of \$25.00 per incident per tenant. This resolution will take effect immediately.

COMMISSIONER	AYE	NAY	A.B.
RASHID	X		
DOLCE	X		
STROSS			X
ARIENMMA	X		
NEVADOMSKI	X		
SCHINMAN			X
MOYOLI			X

A roll call was taken. All Commissioners voted in the affirmative. Resolution #1994 was passed. No one present was opposed.

RESOLUTION #1995

A RESOLUTION BY THE COMMISSIONERS OF THE
HOUSING AUTHORITY OF THE TOWN OF BOONTON
TO AUTHORIZE AND AWARD A CONTRACT FOR A
REDEVELOPMENT COUNSEL IN CONNECTION WITH
A RAD CONVERSION



WHEREAS, the housing authority has submitted an application to HUD to participate in the Rental Demonstration Program (RAD); and

WHEREAS, there is a need have a Redevelopment Counsel in conjunction with this program; and

WHEREAS. The public housing authority published a legal notice advertising for a firm to perform these services; and

WHEREAS, several proposals were received; and

WHEREAS, as part of the RAD program PHAs may use their capital funds and reserves to pay for expenditures up to \$100,000.00.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWN OF BOONTON:

1. That the Executive Director is hereby authorized to execute a contract with DeCotiis, Fitzpatrick Cole & Wisler, LLO, 5000 Frank W. Burr Boulevard, Tennack, New Jersey 0666 to be their redevelopment counsel in connection with the RAD program.
2. That the fee not exceed \$50,000.00
3. Whereas, DeCotiis, Fitzpatrick, Cole, and Wisler, LLO. is the most responsive and familiar with our Authority;

BE IT RESOLVED that, the Board of Commissioners of the Housing Authority of the Town of Boonton authorize and award the contract to DeCotiis, Fitzpatrick, Cole, and Wisler, LLO effective immediately.



WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended **September 30, 2017** has been completed and filed with the Department of Community Affairs and the local Housing and Urban Development Office in Newark, NJ pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A-17, requires the governing body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations," in accordance with N.J.S.A. 40A:5A-17,

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Housing Authority of the Town of Boonton hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has reviewed the annual audit report for the fiscal year ended **September 30, 2017** and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this Resolution.

**IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE
RESOLUTION PASSED AT THE MEETING HELD ON July 22, 2018**

Approved: _____, July 25, 2018

Amjad Rashid, Chairperson

Sherry L. Sims,

Secretary

July 25, 2018

RESOLUTION #1997**RESOLUTION TO ADOPT THE 2016-2017
BOONTON HOUSING AUTHORITY BUDGET
FOR SUBMISSION TO THE STATE OF NEW
JERSEY FOR FISCAL YEAR BEGINNING
OCTOBER 1, 2016 THROUGH SEPTEMBER 30,
2018**

BE IT THEREFORE RESOLVED THAT the Commissioners for the Housing Authority of the Town of Boonton has reviewed and adopted Resolution #1900 NJ State Budget for fiscal year 2016-2017 at the open public meeting on September 27, 2016,

BOONTON HOUSING AUTHORITY

COMMISSIONERS	AYE	NAY	ABSTAIN	ABSENT
Amjad Rashid, Chairperson	x			
Ginny Dolce, Vice Chairperson	x			
Stephen F. Stross, Jr, Commissioner				x
Paul Nevadomski, Commissioner	x			
Leonardo Moyoli, Jr. Commissioner				x
Lynn Schinman, Commissioner				x
Mildred Ariemma, Commissioner	x			

Approved: _____ July 25, 2018

Amjad Rashid, Chairperson

**RESOLUTION #1998 RESOLUTION APROVING THE ANNUAL BOONTON HOUSING
AUTHORITY AMP BUDGET FOR FISCAL YEAR BEGINNING
OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018**

See the attached Boonton Housing Authority AMP Budget form to review and approval at the open public meeting on July 26, 2017

BOONTON HOUSING AUTHORITY

COMMISSIONERS	AYE	NAY	ABSTAIN	ABSENT
Amjad Rashid, Chairperson	x			
Ginny Dolce, Vice Chairperson	x			
Leonardo Moyoli, Chairperson				x
Stephen F. Stross, Commissioner				x
Mildred Ariemma, Chairperson	x			
Lynn Schinman, Commissioner				x
Paul Nevadomski, Commissioner	x			

Approved: _____ July 26, 2017

Amjad Rashid, Chairperson

RESOLUTION #1999

**RESOLUTION BY THE BOARD OF
COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE TOWN OF BOONTON
TO AUTHORIZE AND APPROVE THE 2018-
2019 COLA EFFECTIVE OCTOBER 1, 2018**



WHEREAS, the Housing Authority of the Town of Boonton requires all staff performance increases to be based on performance evaluations conducted with the Executive Director and the Personnel committee; and

WHEREAS, staff are encouraged to set goals and objectives that are consistent with the Boonton Housing Authority's goals and objectives and as it relates to the job descriptions assigned to each staff person; and

WHEREAS, the staff will be required to establish and submit their own individual goals and objectives they wish to obtain in the new fiscal year, in writing to the Executive Director; and

THEREFORE, BE IT RESOLVED THAT: The Housing Authority of the Town of Boonton, Board of Commissioners approve the Fiscal Year October 1, 2018-2019 will approve a minimum of **0.0% for the cost of living COLA** effective October 1, 2018. All staff increases for performance will be based on the individual performance evaluation.

Approved: _____ **Date:** July 25, 2018
Chairperson

ESOLUTION #2000

A RESOLUTION BY THE BOARD OF
COMMISSIONERS OF HOUSING AUTHORITY OF
THE TOWN OF BOONTON TO AUTHORIZE AND
APPROVE THE FOLLOWING BOARD MEMBERS
AND STAFF MEMBERS THE POWER TO SIGN
FINANCIAL DOCUMENTS ON BEHALF OF THE
AUTHORITY



WHEREAS, the Housing Authority of the Town of Boonton requires 3 signatures on all checks written on behalf of the Boonton Housing Authority to fulfill its obligations, accountability and fiduciary responsibility; and

WHEREAS, there has been a change in Board members, which require the Board of Commissioners to authorize and approve a new authorization resolution to updated the authorized signators to be responsible for signing financial documents on behalf of the Authority as follows:

Amjad Rashid, Chairperson
Virginia Dolce, Vice Chairperson
Sherry L. Sims, Executive Director
Leonardo Moyoli, Jr.
Mark Bizzarro, Asset Manager/ Administrative Assistant

For the following banks:

Lakeland Bank
Connect One
Wells Fargo Bank
Bank of America

WHEREAS, all bank resolutions require 3 original signatures-- 2 board members and 1 staff person; and/or 2 staff persons and 1 Board member. Two signatures must always be original signatures, and only one can be a "stamped signature" on any given check at any given time.

WHEREAS, all of the above referenced banks will require the Board of Commissioners and staff to sign their individual bank corporate authorization resolutions.

NOW, THEREFORE BE IT RESOLVED THAT, the Board of Commissioners of the Housing Authority of the Town of Boonton authorize and approve the above designated Board of Commissioners and/or Boonton Housing Authority staff persons to sign financial documents in accordance with the policies and regulations already established by the Housing Authority of the Town of Boonton.

Approved: _____ Date: April

Ginny Dolce, Vice Chairperson

RESOLUTION #2001 AUTHORIZE AND APPROVE THE INDEMNITY AND TRUST AGREEMENT BETWEEN THE BOONTON HOUSING AUTHORITY AND THE NEW JERSEY JOINT INSURANCE FUND

Commissioner Dolce motioned to accept Resolution #2001. Commissioner Nevadomski seconded the motion. All Commissioners present voted in the affirmative.

Indemnity and Trust Agreement

New Jersey Public Housing Authority

Joint Insurance FUND

THIS AGREEMENT, made this 24th day of October 2018, in the County of Morris, State of New Jersey, By and Between, New Jersey, New Jersey Public Housing Joint Insurance FUND referred to as: "FUND," and the governing body of the Boonton Housing Authority, a duly constituted public housing authority hereinafter referred to as "Authority."

WITNESSETH:

WHEREAS, several Authorities have collectively formed or are in the process of forming a Joint Insurance FUND as such an entity is authorized and described in NJSA 40A:10-36 et. seq., and the administrative regulations promulgated pursuant thereto; and

WHEREAS, the Authority has agreed to continue to be a member of the FUND in accordance with and to the extent provided for in the Bylaws of the FUND and in consideration of such obligations and benefits to be shared by the membership of the FUND;

NOW THEREFORE, it is agreed as follows:

1. The **Authority** accepts the FUND'S Bylaws as approved and adopted and agrees to be bound by and to comply with each and every provision of the said Bylaws and the pertinent statutes and Administrative Regulations pertaining to same.
2. The **Authority** agrees to participate in the FUND with respects to the types of insurance listed in the Resolution to Join.
3. The **Authority** agrees to remain a member of the FUND for a period, the commencement of which shall begin on January 1, 2016 and expire on December 31, 2019.
4. The **Authority** certifies that it has never defaulted any claims if self-insured and has not been canceled for non-payment of insurance premiums for a period of at

**RESOLUTION BY THE BOARD OF COMMISSIONERS
OF THE HOUSING AUTHORITY OF THE TOWN OF
BOONTON TO AUTHORIZE AND APPROVE THE
AMENDMENT TO THE EMPLOYMENT CONTRACT
FOR SHERRY L. SIMS IN ACCORDANCE WITH THE
TERMS SET FORTH IN THE ORIGINAL CONTRACT
FOR THE TERMS OF AUGUST 1, 2018 – JULY 31, 2023**



BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the Town of Boonton as follows:

WHEREAS, a contract may be established between the Housing Authority of the Town of Boonton and the Executive Director in accordance with New Jersey State law; which specified expectation, duties and benefits; and

WHEREAS, the Housing Authority desires to enter into a five-year contract with Ms. Sims and Ms. Sims has accepted the terms of the contract as presented, including amendments; and

WHEREAS, such contract is consistent and in compliance with the New Jersey State requirements; and

WHEREAS, the budget for the fiscal year beginning October 1, 2018-2019 for the Housing Authority of the Town of Boonton was reviewed and approved with appropriate financial adjustments to Ms. Sims contract effective August 1, 2018; and

WHEREAS, the Board of Commissioner amended the contract to include a car allowance for use of the Executive Director for use of her personal vehicle for work related business in lieu of purchasing a vehicle.

WHEREAS, the Board of Commissioners approved the following changes to Ms. Sims contract effective August 1, 2017: Approved COLA increase @ 0% .

NOW, THEREFORE BE IT RESOLVED THAT, by the Board of Commissioners of the Housing Authority of the Town of Boonton, authorize and approve rolling based contract amendment for the period starting August 2018 through July 31, 2023.

Boonton Housing Authority

Commissioners	Aye	Nay	Abstain	Absent
Amjad Rashid	x			
Ginny Dolce.	x			
Stephen Stross				x
Leonardo Moyoli				x
Lynn Schinman	x			
Paul Nevadomski	x			
Mildred Ariemma				x

Approval: _____ Date July 25, 2018

Amjad Rashid, Chairperson

**RESOLUTION #2003 AUTHORIZE AND APPROVE AND RATIFY THE
EXPENSE FOR CONFERENCE TRAVEL FOR THE EXECUTIVE DIRECTOR,
COMMISSIONERS AND STAFF TO ATTEND THE NJNAHRO. ANNUAL
CONFERENCE ON MAY 24-26, 2018 AT THE TROPICANA, ATLANTIC CITY,
NJ**

**Commissioner Nevadomski motioned to accept Resolution #2003 as presented.
Commissioner Dolce seconded the motion. All Commissioners present voted in the
affirmative.**

**WHEREAS, HUD regulations require Housing Authority Executive Directors,
Commissioners and staff to be informed and trained on a continuous basis with all the
changes taking place under the new HUD administration; and**

**WHEREAS, NJNAHRO has scheduled their "Annual Conference for May 20-23, 2018,
in Atlantic City, New Jersey; and**

**WHEREAS, the Executive Director must attend due to her position on the Executive
Board; and**

**WHEREAS, the BHA authorize and approve the cost of hotel and registration for
authorized commissioners and staff who plan on attending the conference.**

**THEREFORE, BE IT RESOLVED THAT: the Board of Commissioners of the Town
of Boonton authorize and approve the attendance at the above conference for the
Executive Director, Commissioners and the appropriate Management Staff to attend with
the registration cost.**

**A roll call will be taken. All Commissioners present voted in the affirmative. No one
present was opposed. Resolution 2003 was approved.**

RESOLUTION 2004 AUTHORIZES AND APPROVE THE ANNUAL CONTRIBUTIONS CONTRACT CAPITAL FUNDS PROGRAM AWARD FOR FISCAL YEAR 2017 IN THE AMOUNT OF \$ 119,246.00

Commissioner Dolce motioned to accept Resolution 2004 as presented. Commissioner Nevadomski second the motion. All Commissioners present voted in the affirmative.

BE IT RESOLVED THAT the Board of Commissioners of the Housing Authority of the Town of Boonton approve and authorize the amendment of the ACC for the October 1, 2018 Capital funds program in the amount of \$119,246.00; and

THEREFORE BE IT RESOLVED THAT the Board of Commissioners of the Housing Authority of the Town of Boonton certifies that it will comply with all contract administrations as required by U.S. Department of Housing and Urban Development policies and procedures; procurement policies and other related requirements in accordance with the Quality Housing Work Responsibility Act of 1998.

Commissioners	Aye	Nay	Abstain	Absent
A. Rashid	x			
G. Dolce	x			
S. Stross, Jr.				x
P. Nevadomski	x			
L. Schinman	x			
M. Ariemma				x
L. Moyoli				x

A roll call was taken. All Commissioners voted in the affirmative. No one present was opposed. Resolution #2004 was passed.

COMMENTS FROM THE PUBLIC:

Any other business that may properly come before the Board of Commissioners of the Housing Authority of the Town of Boonton.

There were no comments from the public.

ADJOURNMENT

Motion to Adjourn by: Commissioner Nevadomski

Second the Motion by: Commissioner Ariemma

Time the Meeting adjourned: 7:52PM

The Minutes of this meeting was approved by the Board of Commissioners on Wednesday, January 23, 2019

Sherry Sims

Secretary/Executive Director