

**REGULAR BOONTON HOUSING AUTHORITY  
BOARD MEETING  
ADMINISTRATION BUILDING  
MINUTES**

**WEDNESDAY, JANUARY 23, 2019**

**PRESENT CALL MEETING TO ORDER**

Vice Chairperson Moyoli, called the Housing Authority of the Town of Boonton meeting to order at 7:10 pm at the administration building, 125 Chestnut Street, Boonton, NJ 07005

**ROLL CALL**

- |  |         |        |
|--|---------|--------|
| • Ginny Dolce, Chairperson               |         | Absent |
| • Leonardo Moyoli, Jr., Vice-Chairperson | Present |        |
| • Amjad Rashid, Commissioner             | Present |        |
| • Paul Nevadomski, Commissioner          | Present |        |
| • Lynn D. Schinman, Commissioner         | Present |        |
| • Mildred Ariemma, Commissioner          | Present |        |
| • James Plaisted, Commissioner           |         |        |

**SWEAR-IN NEW**

James Plaisted was sworn in as a Commissioner, to the Housing Board, by Attorney Corrison. He will replace Stephen F. Stross, Jr.

**OTHERS PRESENT**

Attorney Corrison, Louis Ricco, Consultant, Sherry Sims, Alderman McBride, Natalie Formalya

**ADEQUATE NOTICE**

Chairperson's Statement: Adequate Notice of Meeting Pursuant to the requirement of the Open Meetings Act, I announce and direct the Secretary of the Boonton Housing Authority Board of Commissioners to enter the minutes of this meeting an accurate statement to the effect that:

"Notice of the meeting has been provided by filing a Notice of this meeting with the Town of Boonton Town Hall, by posting a Notice of this meeting on the bulletin board of the Boonton Housing Authority's Riverview Apartments, the Administration Building, and by publication of this Notice in in the **Daily Record on January 18, 2019 and in the Citizen of Morris County Newspaper on January 16, 2019 for the new calendar year of 2019.**

### **APPROVAL OF THE MINUTES**

**BE IT RESOLVED THAT**, the Board of Commissioners of the Housing Authority of the Town of Boonton **approved** the **Minutes** for the following months: **December 2017, July 25, 2018 and December 19, 2018.**

**The following Minutes were tabled for January and October 2018.**

**Motion:** Commissioner Plaisted

**Second:** Commissioner Nevadomski

**Roll Call:** 6 AYES – 1 ABSENT

### **APPROVAL OF THE MONTHLY SCHEDULE OF VOUCHERS/BILLS**

For the BHA Management Program and the Section 8 Housing Choice Voucher program have been approved by the Board of Commissioners for the month(s) **December 2018**

**Motion:** Commissioner Plaisted

**Second:** Commissioner Schinman

**Roll call:** 6 AYES – 1 ABSENT

### **REPORT OF SECRETARY/TREASURER –**

The Executive Director reported on the day to day operations, The staff continues to work on the year end close-out for FY2018. A discussion on the impact of the Government Shutdown was discussed and the Board was advised of the alternatives/options the BHA has, if the shutdown continues.

**It was reported that the NJ State is opening its waiting list from Feb 4-8, 2019 and the BHA will open their waiting list From Feb 1-15, 2019**

### **CORRESPONDENCE**

NONE

### **OLD BUSINESS**

HUD – VMS phone audit still pending

RAD Update by Louis Riccio

## **NEW BUSINESS**

Government Shut Down – December 21 2018 to current

It was reported that the NJ State HUD office is opening its waiting list from Feb 4-8, 2019. The BHA will open their waiting list From Feb 1-15, 2019.

## **CORRESPONDENCE**

NONE

## **OLD BUSINESS**

RAD Application status:

Louis Riccio, Consultant for the RAD conversion gave a status report to the Board on the BHA' application. The Board was advised that month conference calls with HUD officials to discuss the progress and deadlines for items that still need to be completed.

In spite of the government shutdown, documents are still being submitted directly to Washington. We are awaiting the completion of the financial calculations and the Town of Boonton's response of the Waiver request in order to determine if we can move forward. The application is depending on the waiver to be approved, otherwise the application will not work.

Our target date for closing the RAD conversion is tentatively scheduled for November 2019 if all goes well.

## **NEW BUSINESS**

## **RESOLUTIONS**

**Resolution # 2020**

**Award Contract to Auditor for FYE 9/30/2018**

**RESOLUTION #2020                      RESOLUTION BY THE BOARD OF  
COMMISSIONERS TO AUTHORIZE, APPROVE AND AWARDED THE  
INDEPENDENT AUDITOR CONTRACT FOR THE FISCAL YEAR END  
SEPTEMBER 30, 2018 TO NOVOGRADAC COMPANY LLP IN THE AMOUNT  
OF \$10,980.00**

Commissioner Rashid motioned to accept Resolution #2020 as presented.  
Commissioner Nevadomski seconded the motion.  
Commissioner Plaisted questioned if other responses were received and how much more was this contract increased from last year. It was increased by \$500.00

All Commissioners voted in the affirmative and a roll call vote was taken. No one present was opposed.

WHEREAS, the Housing Authority of the Town of Boonton solicited proposals for the independent audit contract services for the year ending September 30, 2018; and WHEREAS, one firms submitted proposals:

Auditor Proposals	Fee Cost	Man Hrs.	Exp	
NOVOGRADAC & COMPANY LLP	10,980.00	76	100%	Familiar with BHA

WHEREAS, NOVOGRADAC & COMPANY LLP from Tom River, New Jersey 08753 is the most responsive and familiar with our Agency;

WHEREAS, audit cost is expensed between the public housing and housing choice voucher programs; and

WHEREAS, it is not a 100% reimbursable cost through the operating subsidy calculation from the Department of Housing and Urban Development for public housing program and there is no subsidy for the housing choice voucher program.;

THEREFORE, BE IT RESOLVED THAT, the Board of Commissioners of the Housing Authority of the Town of Boonton authorize and approve the independent auditor contract for the fiscal year end September 30, 2018 to NOVOGRADAC & COMPANY LLP, 1433 Hooper Ave, Tom River, NJ 08753 in the amount of \$10,980.00.

**Boonton Housing Authority**

Commissioners	Aye	Nay	Abstain	Absent
Ginny Dolce, Chairperson				x
Leonardo Moyoli, Jr., Vice-Chair	x			
Amjad Rashid	x			
P. Nevadomski	x			
L. Schinman	x			
M. Ariemma	x			
James Plaisted	x			

A roll call was taken. All Commissioners voted in the affirmative. Resolution #2020 was passed.

Motioned: Commissioner Rashid  
Seconded: Commissioner Nevadomski  
Roll Call: 6 AYES – 1 ABSENT

**COMMENTS FROM THE PUBLIC:**

Any other business that may properly come before the Board of Commissioners of the Housing Authority of the Town of Boonton.

**MEETING ADJOURNED: :**

Motioned: Commissioner Nevadomski  
Seconded: Commissioner Plaisted  
Time: 7:53PM

The Minutes of this meeting was approved by the Board of Commissioners on Wednesday February 27, 2019

Sherry Sims  
Secretary/Executive Director