

Administration Building
125 Chestnut Street, Boonton, NJ 07005
Regular Board Meeting

AGENDA

Wednesday MARCH 2, 2016



Regular Board Meeting Housing Authority of the Town of Boonton
Board of Commissioners 125 Chestnut Street, Boonton, NJ 07005

CALL MEETING TO ORDER

The meeting will be called to order at 7:00PM at the Administration Building, 125 Chestnut Street, Boonton, NJ 07005

ROLL CALL

- Amjad Rashid, Chairperson
- Ginny Dolce, Vice Chairperson
- Stephen F. Stross, Jr., Commissioner
- Alexander Morsink, Commissioner
- Paul Nevadomski, Commissioner
- Lynn Schinman, Commissioner
- Mildred Ariemma, Commissioner

Others Present

ADEQUATE NOTICE

Chairperson’s Statement: Adequate Notice of Meeting Pursuant to the requirement of the Open Meetings Act, I announce and direct the Secretary of the Boonton Housing Authority Board of Commissioners to enter into the minutes of this meeting an accurate statement to the effect that:

“Notice of the meeting has been provided by filing a Notice of this meeting with the Town of Boonton Town Hall, by posting a Notice of this meeting on the bulletin board of the Boonton Housing Authority’s Riverview Apartments, the Administration Building, and by publication of this Notice in in the **Daily Record on January 13, 2016 and in the Citizen of Morris County Newspaper on January 13, 2016 for the new calendar year of 2016.**

MINUTES

BE IT RESOLVED THAT, the Board of Commissioners of the Housing Authority of the Town of Boonton **tabled/approved** the **Minutes** for the following months:

Table minutes: December 15, 2015 and January 16, 2016

Approve minutes: December 29, 2016

Motioned by

APPROVAL OF THE MONTHLY SCHEDULE OF VOUCHERS/BILLS

WHEREAS, the vouchers/bills which are due for payment on the capital fund program, the Management Program and the Section 8 Housing Choice Voucher program have been approved by the Board of Commissioners for the month(s)

January 2016

REPORT OF SECRETARY/TREASURER

Audit in house review completed 2/25/2016

CORRESPONDENCE

Housing Authority Insurance – Cyber Liability, 1st & 3rd party Coverage

OLD BUSINESS

NEW BUSINESS

Frozen pipes on Chestnut Street over the weekend – emergency response

(Look into wrapping pipes in attic)

Application for continued operating subsidy submitted 2/19/2016 to HUD

BHA Certification for CFP funds for 2016 in amount of \$80,572

(Leveraging repayment split 50,000/30,572.00)

CFP drawdown for FY2012 is due by 3/11/2016

Audit 2015 Close out summary –

Financial Disclosure Forms due March 30-April 30

PHA Plan/Annual Plan due

Visual Home Upgrade 3/2/2016 – RAD

RV – need motherboard in the fire alarm system

Condensation in alarm heads at riverview apartment - essex

Record/file retention disposition policy

Procurement policy revision –

New furnace cc4

Furnace repair – cc7

Vacancy :

6J-0br/

5L-2brhc

Major infestation, renovation, bedbugs, bathroom gutted

Potential moveout 3C, - 2br; 5A = HCV

RESOLUTIONS

Resolution # 1915

Resolution to approve the Annual Boonton Housing Authority Budget for State Approval effective October 1, 2015-September 30, 2016

Amjad Rashid, Chairperson

Ginny Dolce, Vice Chairperson

Mildred Ariemma, Commissioner

Stephen F. Stross, Jr., Commissioner

Alexander Morsink, Commissioner

Lynn Schinman, Commissioner

Paul Nevadomski, Commissioner

Resolution # 1916

Resolution to approve the revised regular board meeting schedule for calendar year 2016 from the second Tuesday to the FOURTH Wednesday of the Month

Amjad Rashid, Chairperson

Ginny Dolce, Vice Chairperson

Stephen F. Stross, Jr., Commissioner

Alexander Morsink, Commissioner

Lynn Schinman, Commissioner

Paul Nevadomski, Commissioner

Mildred Ariemma, Commissioner

RESOLUTION #1917

AUTHORIZE AND APPROVE THE AMENDMENT TO THE FIVE YEAR 2015 PLAN TO INCLUDE THE 2016 CFP AWARD IN THE AMOUNT OF \$80,572.00

Amjad Rashid, Chairperson
Ginny Dolce, Vice Chairperson
Stephen F. Stross, Jr., Commissioner
Alexander Morsink, Commissioner
Lynn Schinman, Commissioner
Paul Nevadomski, Commissioner
Mildred Ariemma, Commissioner

RESOLUTION 1918

AUTHORIZE AND APPROVE THE CFP APPLICATION FOR FUNDING IN THE AMOUNT OF \$80,572.00

Amjad Rashid, Chairperson
Ginny Dolce, Vice Chairperson
Stephen F. Stross, Jr., Commissioner
Alexander Morsink, Commissioner
Lynn Schinman, Commissioner
Paul Nevadomski, Commissioner
Mildred Ariemma, Commissioner

RESOLUTION #1919

AUTHORIZES AND APPROVE THE ATTENDANCE FOR STAFF AND OR COMMISSIONERS ATTENDANCE TO THE ANNUAL MARC NJNAHRO CONFERENCE IN ATLANTIC CITY ON APRIL 24-27,2016

COMMENTS FROM THE PUBLIC:

Any other business that may properly come before the Board of Commissioners of the Housing Authority of the Town of Boonton.

ADJOURNMENT